

**AUTHORIZATION FOR USE AND/OR DISCLOSURE OF  
PROTECTED HEALTH INFORMATION  
(MEDICAL RECORD)**

**SECTION A: Must be completed for ALL Authorizations**

By signing this Authorization, I hereby authorize and permit the use and/or disclosure of my protected health information (medical record) for the limited purpose(s), and in the limited manner, described in this form. In addition, I understand that this Authorization is completely voluntary and I am signing it under my own free will.

Patient Name: \_\_\_\_\_ Patient # \_\_\_\_\_

Home Address: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Persons/organizations providing the information: (Complete w/Address)

Persons/organizations receiving this information: (Complete w/Address)

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Specific description of information (including date(s)) to be used and/or disclosed about me:

**\* The following items must be initialed to be included in the use or disclosure of other health information:**

- \* HIV / AIDS related health information and/or records.
- \* Mental health information and/or records.
- \* Genetic testing information and/or records.
- \* Drug/alcohol diagnosis, treatment and/or referral information (Federal regulations require a description of how much and what kind of information is to be disclosed. Federal law prohibits the disclosure of such information.)

**SECTION B: Must be completed only if FPMG has requested the Authorization**

1. FPMG must complete the following:

a. What is the purpose of the use or disclosure? (Check one.)

- At the patient's (or the patient's representative's) request or direction.
- For marketing.
- For fundraising.
- Other (describe): \_\_\_\_\_

b. Will the FPMG practice requesting the Authorization, receive financial or in-kind compensation, directly or indirectly, in exchange for using or disclosing the health information described above?

- Yes       No

2. The patient or the patient's representative must read and initial the following statements:

a. I understand that my health care and the payment for my health care will NOT be affected if I DO NOT sign this form.

Initial: \_\_\_\_\_

b. I understand that I may see and copy the information described on this form if I ask for it, and that I get a copy of this form after I sign it.

Initial: \_\_\_\_\_

**SECTION C: Must be completed for ALL Authorizations**

The patient or the patient's representative must read and initial the following statements:

1. I understand that this Authorization will expire. (Please choose one.)

No expiration (permitted only for Authorizations used to create or maintain research databases or repositories).

Initial: \_\_\_\_\_

On \_\_\_\_\_ (DD/MM/YYYY) Initial: \_\_\_\_\_  
Date

When the following event occurs

Initial: \_\_\_\_\_

\_\_\_\_\_  
Signature of Patient or Patient's Representative  
*(Form MUST be completed before signing)*

\_\_\_\_\_  
Date

Print Name of Patient's Representative: \_\_\_\_\_

Relationship to the Patient: \_\_\_\_\_

Reason Authorization is signed by the Patient's Representative: (Check one.)

- Minor
- Incompetent
- Other (Explain) \_\_\_\_\_

**\* YOU MAY REFUSE TO SIGN THIS AUTHORIZATION**

*\*If this Authorization form authorizes use and/or disclosure of psychotherapy notes, it may not be used to authorize the use and/or disclosure of any other protected health information. A separate Authorization form is needed for any other use and/or disclosure.*